

Agenda Item 8



Report to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Wednesday 19th July 2017

Report of: Policy and Improvement Officer

Subject: Draft Work Programme 2017/18

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At the start of the municipal year each scrutiny and policy development committee develops a work programme. A list of issues the Committee may wish to consider including in the work programme this year is attached at appendix 1 for discussion. Appendix 2 provides a log of the issues looked at in 2014/16, 2015/16 and 2017/18. Appendix 3 is Sheffield's selecting scrutiny topic tool.

Following the discussion at this meeting, a draft work programme will be drawn up. It will remain a live document throughout the year to be shared and discussed at each meeting of the Committee.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and discuss issues for inclusion in the committee's work programme for 2017/18

Background Papers:

[Sheffield Council Constitution](#)

Category of Report: OPEN

Draft Work Programme 2017/18

1.0 Developing the work programme

- 1.1 The list at Appendix 1 sets out areas the Committee may wish to look at this year, to be agreed, added to, prioritised and scheduled.
- 1.2 The work programme remains a live document throughout the year to be shared and discussed at each meeting of the Committee.
- 1.3 For information a log of topics considered by the Committee in previous years is attached at Appendix 2.
- 1.4 The Committee may wish to reflect on the principles attached at Appendix 3 and referred to in section 2 below to ensure that scrutiny activity is focussed where it can add most value.

2.0 Resources for scrutiny

- 2.1 We have set up a [scrutiny intranet page](#) which contains some useful documents and links, including the following documents:
 - **Selecting topics** - PAPER criteria - **P**ublic Interest, **A**bility to Change, **P**erformance, **E**xtent, **R**eplication - our tool for selecting the most appropriate topics for scrutiny (Appendix 3)
 - **Approaches to scrutiny** – an overview of the four broad ways in which a committee can choose to scrutinise topics
 - **Developing KLOEs** –questions to ask when developing Key Lines of Enquiry (KLOEs)
 - **Questioning styles** - a Centre for Public Scrutiny (CfPS) guidance document

3.0 Recommendations

- 3.1 The Scrutiny Committee is being asked to:
 - Consider and discuss issues for inclusion in the Committee's work programme for 2017/18

Healthier Communities & Adult Social Care Scrutiny Committee Draft Work Programme 2017/18	
Proposed Topic	Reasons for selecting topic
Transfers of Care	To understand how we are currently performing? What are key issues? How are they being resolved? How can we improve?
Clinical Commissioning Group Financial Position	To understand decisions the CCG is taking to manage its financial position
Urgent Care and Primary Care Reviews	Update on progress, what does this mean for the City?
Mental Health Transformation	Gain an understanding of the mental health transformation programme and the impact it will have on Sheffield people.
Accountable Care Partnership and Shaping Sheffield	To consider how the Accountable Care Partnership is developing, and how it is driving forward Shaping Sheffield, with a focus on how the plan is translating into action.
Care and Support Performance	Request for 12 month update following 2016/17 consideration.
Dementia Friendly City	What progress is being made on becoming a Dementia Friendly City - what more can we do?
Mental Health - role of voluntary sector	Focus on Community Services, and programmes delivered by voluntary sector. How can we spread best practice across the city?
Social Prescribing	What is Sheffield's approach? Is it working? How do the costs and savings work? Is social prescribing being implemented in an equal way across the City?
Health in All Policies	To consider how well the public health strategy is being embedded across all areas of Council activity.
CQC visits to GPs	Follow up from issues considered in 2016/17 - how do we ensure high quality GP services across the city - report on progress.
Joint Strategic Hospital Services Review	To consider the outcome of the review and the potential impact on Sheffield
Children, food and health	To consider impact of food on children's health - obesity and malnutrition - with a focus on the wider determinants of health, particularly poverty and the role of food banks

Health & Wellbeing Board	To understand the role of the Health and Wellbeing Board and its relationship with Scrutiny
Joint Health Overview and Scrutiny Committees	<p>Commissioners Working Together Programme Joint Scrutiny Committee - this Committee meets in relation to the Commissioners Working Together Collaborative looking at Health Service Change in South and Mid Yorkshire, Bassetlaw and North Derbyshire. Focussing on two NHS service reconfigurations - Hyper Acute Stroke Services; and Children’s Surgery and Anaesthesia.</p> <p>Yorkshire and Humber Joint Health Overview and Scrutiny Committee – this Committee is currently considering changes to Congenital Heart Disease services.</p>

Healthier Communities & Adult Social Care		
Log of Topics 2014-17	Year	Month
Sheffield Health and Wellbeing Board - Plans for 2014/15	2014/15	July
Sheffield NHS Clinical Commissioning Group - Commissioning Intentions 2014/15	2014/15	July
How Did We Do? - Sheffield's Local Account of Adult Social Services 2014	2014/15	July
Nutrition and Hydration Working Group	2014/15	July
Draft Work Programme 2014/15	2014/15	July
Sheffield Adult Safeguarding Partnership - 2014/15 Business Plan	2014/15	July
Right First Time Programme - Update	2014/15	September
Care Act 2014 - Progress on Implementation	2014/15	September
End of Life Care in Sheffield	2014/15	October
Sheffield Dementia Strategy and Commissioning Plan	2014/15	October
Minor Oral Surgery Procurement	2014/15	October
Adult Safeguarding Business Plan - Update	2014/15	October
Petition - Opposing the Potential Privatisation of the Learning Disability Service	2014/15	December
Better Care Fund - Update	2014/15	December
Input to Care Quality Commission 2015 Inspection Programme	2014/15	December
Call-in of Leader's Decision Regarding the tender for the Re-provision of Day Services and Residential Short-Term Care Beds for People with Dementia	2014/15	February
Sheffield Teaching Hospitals Annual Quality Report 2014/15	2014/15	February
Commissioners Working Together Programme Update	2014/15	February
Adult Social Care Performance Update	2014/15	February

Sheffield Health Inequalities Plan	2014/15	February
Care Act 2014 - Update	2014/15	February
Update on Developing a Social Model of Health - briefing note	2014/15	February
Sheffield Adult Safeguarding Partnership - Business Plan Update - briefing note	2014/15	February
Quality Accounts - Yorkshire Ambulance Service	2014/15	April
Quality Accounts - Sheffield Teaching Hospitals NHS Foundation Trust	2014/15	April
Quality Accounts - Sheffield Children's Hospital NHS Foundation Trust	2014/15	April
Sheffield Health and Social Care NHS Foundation Trust 2014-15 - Quality Report	2014/15	April
Update on the De-registration of Learning Disability Care Homes	2015/16	July
Transforming Care - Update on Winterbourne Actions	2015/16	July
Child & Adolescent Mental Health Services - written briefing	2015/16	July
Urgent Care Review - written briefing	2015/16	July
Carers' Strategy	2015/16	September
Better Care Fund with a focus on Active Support and Recovery	2015/16	November
Quality Care Provision for Adults with a Learning Disability in Sheffield	2015/16	January
Adult Social Care Performance	2015/16	January
Improving Access to Psychological Therapies	2015/16	February
Deregistration of Learning Disability Care - follow up	2015/16	February
Access to GP (General Practice)	2015/16	March
Scrutiny and the Adult Safeguarding Board - information item	2015/16	March
Summary of Committee activity 2015-2016	2015/16	March

Home Care Task Group Report	2015/16	February
CQC Inspection Reports - Sheffield Teaching Hospitals NHS Foundation Trust	2016/17	July
Task Group 2016/17 - scope	2016/17	July
Quality Accounts –membership of sub group 2016/17; QA submissions 2015/16 - FOR INFORMATION	2016/17	July
JHOSC - The Commissioners Working Together Programme - UPDATE	2016/17	July
Primary Care Strategy - CCG (Katrina Cleary) - FOR INFORMATION	2016/17	July
Sustainability & Transformation Plan (STP)	2016/17	September
Public Health Strategy SCC	2016/17	September
JHOSC - The Commissioners Working Together Programme - UPDATE	2016/17	September
Shaping Sheffield: The Plan	2016/17	November
Better Care Fund	2016/17	November
Community Pharmacy - national contract changes	2016/17	November
CQC Visits to GP Reports - Sheffield CCG	2016/17	January
Adult Safeguarding priority setting and future plans	2016/17	January
JHOSC - The Commissioners Working Together Programme - UPDATE	2016/17	January
Shaping Sheffield: The Plan - SPECIAL MEETING	2016/17	February
Adult Social Care Performance	2016/17	March
Quality Care Provision for Adults with a Learning Disability in Sheffield	2016/17	March
NHS England Congenital Heart Disease services (CHD) Consultation - FOR INFORMATION	2016/17	March
Urgent Care Strategy - Sheffield CCG	2016/17	April

Public Health Strategy for Sheffield	2016/17	April
Home Care Task Group: Formal response to scrutiny	2016/17	April
Shaping Sheffield: Scrutiny Members Working Group	2016/17	April
Work Programme Review 2016/17	2016/17	April

Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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